

LRSA Executive Board Meeting

Mel's Diner – Howe Ave.

October 12, 2016

7:00am

In attendance: Peter Bowman, Sam Coquerille, Katie DeLeon, Yolanda Garcia, Kim Goff, Becky Halligan, Karen Hubbard, Gen Siwabessy, Cindy Velez, Gerald Nuckols and Betty Hall

Absent: Kim Goff, Karen Hubbard

AGENDA

I. Call to Order – at 8:03 by Gen Siwabessy

II. Introductions – none needed

III. Approval of Agenda – approved as written

IV. Approval of Minutes – A few errors were noted and changed. In section V.vi Gen clarified that the two open positions at Sacramento City College were Student Service Supervisor positions not SSSP Specialists. And in section VI.d: Web development access has been given to Cindy Velez (not Denise Velez); the training will take place Fall semester 2016 (not Spring 2017). Minutes were approved with changes.

V. Reports

a. Site Reports & Membership Changes

i. ARC – Dimitry Proshak is the interim FA supervisor.

ii. CRC – no recent personnel changes

iii. DO – Nicole Keller is the interim Benefits Supervisor. Kelly Piper was hired as the Payroll Specialist. There are currently interim positions for the HR officer, HR Director, and General Services Director. In the process of replacing AVC of Media and Communications continues.

iv. FLC – No new supervisor positions. The Director of Marketing for the Harris Center closes at the end of the month with a projected start date of January 2017. They will begin their College President recruitment in January 2017

v. FM – There are several classified position vacancies. They are recruiting for an interim Director of Planning as they re-advertise that position.

vi. SCC – In Kim's absence Gen reported that the Student Services Supervisor position that was previously posted was pulled. There was discussion about the original posting as one position with the intention to hire two individuals as being inappropriate. Clarification to the job summaries have been made and the two positions should be posted by the end of this week.

b. Policy Reports

i. Promise Program - FLC was awarded a grant with the city of Rancho Cordova to provide scholarships to successful applicants from the surrounding high schools for the cost of tuition and books for the first year at FLC assuming a successful completion of 12 units each semester. The Chancellor has an interest in expanding this "Promise" at the district/regional level.

ii. District Policy Updates – none to report

VI. Action Items

a. LRSA Vice President Appointment – The Vice President position has been vacated with the recent resignation of Denise Booth. Gen proposed Gerald Nuckols as a replacement. Cindy Velez moved and Katie DeLeon seconded to appoint Gerald Nuckols as the VP of the LRSA Executive Board. Passed all in favor; no objections and no abstentions.

VII. Discussion Items

a. LRSA Training Opportunities

i. LRCCD Equity Training, October 7 – Most agreed that the training was engaging and informative. The speaker was very good and well received. Everyone thought the lunch that was LRSA sponsored was very good and thanked Gen for arranging it.

ii. IBA – October 26-28 - Gen will be participating in the IBA this semester as a recorder. She encourages anyone who has not participated in the past to plan to do so. It is a valuable training for everyone.

iii. New Dean's Academy – any interests? Cindy Velez said she would be interested in attending the New Dean's Academy and Ali Padash was suggested. Gen will put both these names forward.

iv. LRSA semester training: Best Practices for Hiring, December 2 (EW) or December 9 (FM) - Gen is working on finalizing the date and location. Yolanda Garcia (CRC FA Supervisor) and Salena Mamuyac (CRC Student Services Supervisor) have been confirmed as speakers and will discuss how to hire student help. Kathleen Kirklin will be presenting on best practices for Hiring Committees and the Supervisors' role in hiring.

b. LRSA Recordkeeping – Karen Hubbard was not present so no report was given. We will add it to next month's agenda.

c. Joint Job Study Committee – Business/Fiscal Services – Gen, Gerald and Becky will be on the committee to meet with Human Resources

VIII. Other Comments + Announcements – Gen suggested people read the two books that Chancellor King is concentrating on as they will be informing many upcoming conversations in the district. They are:

- Redesigning America's Community Colleges by Thomas R. Bailey, Shanna Smith Jaggars and Davis Jenkins
- 4 Disciplines Execution by Chris McChesney and Sean Covey

IX. Future Agenda Item Requests – send to Gen

X. Next Meeting: November 9, 2016

XI. Adjournment - at 8:06am