

LRSA Executive Board Meeting
3/09/2016, 7:00 a.m.
Mel's Diner, 565 Howe Ave., Sacramento

ATTENDEES

Genevieve Siwabessy (LRSA President), Denise Booth, Sam Coquerille, Katie DeLeon, Betty Hall (advisor), Becky Halligan, Gerard Nuckols

Absent: Peter Bowman, Kim Goff, Salena Mamuyac and Cindy Velez

Quorum established

UPDATES

Membership Changes:

- Kirk Sosa is the new College IT and Media Services Supervisor at Cosumnes River College.
- Joany Harman (BSO Supervisor at FLC) is the interim Campus Operations Supervisor at Folsom Lake College replacing Colleen Johnson.
- Jana Perry is the new IT Applications System Supervisor at District Office.
- Bobby Gosal's Cal WORKS Supervisor vacancy will be posted soon with the job title changing to Student Support Supervisor – EOPS /Cal WORKS/DSPS at Folsom Lake College.
- Clinton Allison is the interim Counseling Supervisor at American River College.

Campus and Policy Updates:

Hiring Committees: Ryan Cox shared with Gen that he appreciated our comments we gave at the training about how supervisors do and don't participate in the hiring committees at the different campuses. He was going to take our comments back to the management teams and share the supervisors interests in participating more at all levels of the hiring processes.

EEO Plan (Equal Employment Opportunity Plan): Ryan Cox and Kate Jacques are the leads for the work group that is making changes to the EEO Plan. Gen is on the advisory group for the EEO plan. Related to that work group Gen was interested to know if any of the colleges have Diversity and/or Equity Statements. She will share with us the recently written Statement that Folsom Lake College prepared.

Gen shared that Field Training Officer experience will count as Supervisory experience for applicants for the new LRPD Captain position. This decision was based on a review of other positions that similar experience was counted. A representative from Human Resources will sit on the hiring committee for the position as well.

ACTION ITEMS

Checking Account changes: Katie DeLeon moved and Sam Coquerille seconded that Chris Thomas and Thomas Greener's names be removed from the LRSA checking account and that we approve the addition of Genevieve Siwabessy and Denise Booth's names to the account.

Ayes: 5
Nays: 0
Abstain: 0

LRSA Website development: Gen discussed the cost of the LRSA website development but forgot to bring the written proposal with her to share with everyone. She said that the quote was based on an estimate of a 10 hour job at \$50.00/hr. and it would be hosted on Weebly. She will be emailing a copy of the proposal with line item costs to everyone. Based on the information provided, Denise Booth motioned to accept the proposal and move forward with the development; Katie DeLeon seconded the motion.

Ayes: 5
Nays: 0
Abstain: 0

DISCUSSION ITEMS

Diversity Statements: Gen wondered if anyone was aware if their college had written diversity statements. She shared that Folsom Lake College had recently written a statement that has been distributed to all the constituency groups for approval. She will share it with everyone via email. She asked that you please notify her if your college does write a diversity statement.

Annual Membership Dinner: After discussion it was suggested that we set our annual membership dinner for May 25, 2016. We will plan on having the first "New Supervisor Orientation" on the same day before the meeting. Gen is looking into a time and possible menu options at RJ's in Doubletree.

Joint job study: Gerald, Denise and Gen are representing LRSA on the committee that is reviewing different LRSA positions. They will be meeting prior to the meeting with HR to discuss what their interests are as the reviews begin.

Insurance Review Committee: Denise reported that there may be a small increase to Kaiser insurance premiums related to the cost of special medications. More information has been requested and the committee meets again before the open enrollment period so hopefully some clarification will be available by then. The committee is considering changing the provider for life insurance because Hartford plans to increase the cost. More information will be provided when available.

Meeting adjourned at 8:15am

Submitted by Becky Halligan