

LRSA Executive Board Meeting

Mel's Diner – Howe Ave.

December 13, 2017

7:00am

Members

In Attendance: Sam Coquerille (FLC), Katie DeLeon (Treasurer), Joe Meyer (FM), Gerald Nuckols (Vice President-ARC), Gen Siwabessy (President), Cindy Velez (Secretary-DO), Guest: Sgt. Michael Olson (LRPD), Advisor: Betty Hall

Absent: Yolanda Garcia (CRC), Kim Goff (SCC)

On Leave: Karen Hubbard (ARC)

MINUTES

- I. Call to Order – 7:15am**
- II. Introductions – none needed**
- III. Approval of Agenda – additions made as noted below (+)**
- IV. Approval of Minutes**
 - September 2017 (not available)
 - November 2017 – approved with no edits
- V. Reports**
 - a. Executive Officer Reports**

Gerald and Gen asked Cindy to attend today's Budget Committee meeting (3pm DO Main Conference Room), as neither were able attend. Gerald will send Cindy the meeting information following this meeting.
 - b. Policy Reports – none**
 - c. Site Reports & Membership Changes**
 - i. ARC (Gerald)**

The FA Supervisor position has been filled by Robin Gallowglas. She comes to Los Rios from UC Davis. Several leadership changes have been announced: Raquel Arata – Dean of Career Education & Workforce Development, Kirsten Corbin – Dean of Business & Computer Science, Dr. Joshua Johnson – Dean of Student Services, Equity Programs and Pathways, Maricela Juarez – Project Director of the TRIO Upward Bound Programs, Sonia Ortiz-Mercado – Dean of Student Services, Counseling & Transfer Services, Dr. Frank Kobayashi – AVP, Workforce Development. And, as of 1/2/2018, Dr. Tammy Montgomery (AVP, Instruction & LRC) will start her new position as AVC of Instruction at District Office reporting to Dr. Jamey Nye, VC of Education & Technology.
 - ii. CRC (Katie for Yolanda)**

Interviews for two Supervisor positions are in progress: Counseling and EG Center. An Interim Student Services Supervisor will be hired to backfill Salena Mamuyac's position during her staff development leave during Spring 2018. An Interim IT Systems Supervisor will be hired to backfill Kirk Sosa's position while he is filling the Interim IT Dean position at SCC. Robert Montanez has been promoted to VPI (formerly Dean, Elk Grove Center). Frances 'Kathy' Degn is the Interim Dean of Student Services.

iii. DO (Cindy)

All four IT Supervisor positions are currently filled. Three IT Analyst I positions have been filled; one for Campus Solutions, one for Human Resources and one for the Construction Team (internal candidate). The two external candidates should begin by early January. Hiring efforts are currently in progress for two new IT Analyst II positions that will support the new initiatives for Student Experience Lifecycle (SEL) and Course Scheduling. The Application Development area is still down 3 positions (Sr. IT Analyst, IT Analyst II – FA, IT Analyst I - CT), with recruitment efforts expected in early 2018.

Sgt. Michael Olson noted the following for LRPD: LRPD is currently down 50% of its officers. This is causing much frustration among the officers with the Management of LRPD. Second interviews are in progress for the Police Chief. Detective Amy Freeman resigned as Interim Police Sergeant and has returned to her regular position as Police Detective. (She was backfilling the position left vacant when Tanya Racki left the District at the end of September.) Reportedly this was due to the increased workload required by both positions, as well as issues with her paychecks not being correct during this period of time.

iv. FLC (Sam)

Ronda Calloway has been promoted to Counseling Supervisor (previously SPA-Student Services). Sam has sent Ronda a welcome email from LRSA.

v. FM (Joe)

No leadership changes noted for FM. However, all long-term electricians have either retired recently or are scheduled to retire in 2018. This will leave a significant gap of experience in this area.

vi. SCC (Kim - absent)

As previously noted, Kirk Sosa is the new Interim IT Dean (previously IT Systems Supervisor at CRC).

d. Committee Reports

i. LRSA Job Description Review

Gen reported that the job description for Police Sergeant is currently being reviewed by the committee. She provided copies of the 11/27/17 draft and noted the template changes being made to include standard verbiage already included in other job descriptions that have been recently updated.

VI. Action Items

a. LRSA Scholarship

Requesting approval to continue LRSA scholarships at each campus for FY18 – 2 at \$500 each at each campus for a total of \$4000. The Foundations are already asking us to send them money to cover this year's scholarships.

Sam Coquerille made a motion to approve the LRSA scholarships (as noted above). Joe Meyer seconded the motion. The motion passed: 6 Yes, 0 No, 0 Abstain

b. Payment for LRSA Consulting Services (+)

Katie DeLeon requested approval of payment for consulting services provided by LRSA Advisor, Betty Hall, in the amount of \$350. This payment is for services rendered May – December 2017 (\$50/month x 7 months, no meeting in July).

Cindy Velez made a motion to approve the payment for LRSA consulting services (as noted above). Sam Coquerille seconded the motion.
The motion passed: 6 Yes, 0 No, 0 Abstain

VII. Discussion Items

a. LRSA Contract Negotiations

Gen reported that she reviewed all of the comments members made via the Google Docs and included the interests in the Sunshine Letter that will be submitted to District Management.

LRSA Collective Bargaining Agreement 2018-2021 Schedule Highlights:

November 2017	LRSA membership comments collected
December 2017	LRSA Board submits Sunshine Letter to District Management
January 2018	LRSA Sunshine Letter included as an agenda item at the Board of Trustees Meeting; open for public comment
February 2018	Contract negotiations between LRSA and District Management

VIII. Public Comments + Announcements – none

IX. Future Agenda Item Requests – none

X. Next Meeting: Wednesday, January 10, 7am

XI. Adjournment – 8:15am