

LRSA Executive Board Meeting

Mel's Diner – Howe Ave.

November 9, 2016

7:00am

Members

Present: Peter Bowman, Kim Goff, Gerald Nuckols, Gen Siwabessy, Cindy Velez and Betty Hall (advisor)

Absent: Sam Coquerille, Katie DeLeon, Yolanda Garcia, Becky Halligan, Karen Hubbard

Notes

- I. Call to Order – 7:15am by Gen
Due to the number of members absent today (5), quorum was not met, so matters requiring Board approval were not addressed. However, those in attendance provided general updates during today's meeting.
- II. Introductions – None necessary
- III. Approval of Agenda
- IV. Approval of Minutes
- V. Reports
 - a. Site Reports & Membership Changes
 - i. ARC
Gerald reported that Dimitry Proshak (Interim Financial Aid Supervisor) was promoted to permanent status as Financial Aid Supervisor effective November 1.
 - ii. CRC
No report
 - iii. DO
No changes since last month's report
 - iv. FLC
Gen reported that Kathleen Kirklin has accepted the position of Interim President effective with Rachel Rosenthal's retirement.
 - v. FM
No changes since last month's report
 - vi. SCC
Kim reported that the search for a new president at SCC continues. A new recruitment effort is underway as the last effort did not result in a suitable candidate. Also, she noted that the hiring effort for two new Student Services Supervisor positions is underway.

Kim, also, gave a report of the 4DX training that she participated in at District Office on Monday and Tuesday of this week.
 - b. Policy Reports
 - i. District Policy Updates

VI. Action Items

- a. LRSA Fall Training – Best Practices for Hiring, December 9, 1230-430p @ FM
Funding approval for lunch to be considered – No vote due to lack of quorum

VII. Discussion Items

- a. Joint Job Study Committee – Business & Fiscal Officers (Gerald)

Gerald provided a handout listing the LRSA Job Families. He noted that the review of the first job family, Student Services, is complete and that the review of the second job family, Business/Fiscal/Operations, will begin soon.

Gen noted that a salary review will begin within the next couple of weeks.

- b. LRSA Recordkeeping – best practices (Karen)

Karen was absent today; report to be provided at the December meeting.

- c. New Dean Academy Session Nov 18 (Gen)

Peter asked about LRSA's participation in the Nov 18 session of the New Dean Academy. Gen noted that Ryan Cox sent the invitation to the entire LRSA Board as a courtesy, but that attendance by the full Board is not required. She said that in past years, she has attended and provided an overview of LRSA to the new deans.

VIII. Public Comments + Announcements

IX. Future Agenda Item Requests

X. Next Meeting: December 14, 2016

XI. Adjournment – 8:00am by Gen