

LRSA Executive Board Meeting

Mel's Diner – Howe Ave.

October 11, 2017

7:00am

Members

In Attendance: Sam Coquerille (FLC), Katie DeLeon (Treasurer), Joe Meyer (FM), Gerald Nuckols (Vice President-ARC), Gen Siwabessy (President), Cindy Velez (Secretary-DO), Advisor: Betty Hall

Absent: Yolanda Garcia (CRC), Kim Goff (SCC)

On Leave: Karen Hubbard (ARC)

MINUTES

- I. **Call to Order** – 7:05am
- II. **Introductions** – none needed
- III. **Approval of Agenda** – approved with no edits
- IV. **Approval of Minutes – August 2017, September 2017, (still waiting on June 2017)**
The June 2017 minutes were approved with no edits noted. The August 2017 minutes were approved with final edits noted. Gen stated that the September 2017 minutes are not yet available for review.
- V. **Reports**
 - a. **Executive Officer Reports** – none
 - b. **Policy Reports**
Gen provided brief updates on the following items on the horizon:
 - Paid Pregnancy Leave is pending approval by Governor Brown.
 - Multiple Measures Bill is still working its way through the legislature.
 - Pathways Program is still in development.
 - c. **Site Reports & Membership Changes**
 - i. ARC (Gerald) – The only membership change at ARC is that Dimitry Proshak (FA Supervisor) has transferred to CRC as a Financial Aid Officer. A consultant, Tom Scheid (EdgeRock Consulting), has been hired to assist ARC with PeopleSoft Financial Aid business process improvements.
 - ii. CRC (Yolanda) – In Yolanda's absence, Katie noted that Shelly Massi has moved back to Student Personnel Assistant – EOPS from Counseling Supervisor. Also, Tiffany Clark is the Interim Elk Grove Educational Center Supervisor.
 - iii. DO (Cindy) – The following changes were noted for DO:
 - Anita Singh (Fiscal Services Supervisor) continues to serve as the Interim Director of General Services
 - Tanya Racki (Police Sergeant) resigned effective 9/30/17
 - Qing Shuler (Sr. IT Analyst) was promoted to IT Supervisor of the Construction Team as of 10/2/17
 - iv. FLC (Sam) – The Counseling Supervisor position is currently vacant. Also, Chris Thomas has been named the Interim VPSS at FLC.
 - v. FM (Joe) – No membership changes noted for FM.
 - vi. SCC (Kim) – Although Kim was absent, Gen noted that Christine Hernandez (Dean, Financial Aid and Student Services) is leaving the district as of January 1, 2018. Also, Carrie Bray has been promoted to VPA at SCC.

d. Committee Reports

- i. **CCIC** – Cindy provided an update on this meeting, as she attended as the LRSA representative in Gen’s place. The Classified Collaborative Issues Committee (CCIC) meeting was held Friday, September 1, 2017 at District Office. The main points of discussion:
 - Retreats for Classified Senate and Classified Staff (FLC – Vonnie Shane)
 - Payments for less than 12 month employees (CRC – Jennifer Patrick)
Note: Gen, Katie and Gerald agreed to discuss this same topic (specific to LRSA members) with Ryan Cox following this meeting.
 - Recognition of “Professional Development” for Classified Professionals (SCC – Robert Kelly)
 - Redesign of Governance Structure (ARC – Mary Goodall)
 - Campus Events for FM Personnel (ARC – Mary Goodall)
Note: Joe Meyer offered to follow-up on Mary’s request to obtain a contact list of all FM personnel assigned to ARC.
- ii. **LRSA Job Description Review** – Gen reported that this committee has not met since our last meeting.
- iii. **EEO Advisory Committee** – Gen reported that this committee met on October 10, 2017. Per statistics, approximately 12,000 applications were processed during the past year and district hiring reflects the demographics of our district. This committee meets once per semester.

VI. Action Items

a. Approve reimbursement for LRSA lunch

Cindy Velez made a motion and Joe Meyer seconded the motion to approve reimbursement in the amount of \$497.01 for the lunch at the October 5, 2017 LRSA Fall Training.

The motion passed: 6 yes, 0 no, 0 abstain.

VII. Discussion Items

a. LRSA Contract Negotiations

Gen reported that the LRSA negotiating team has been formed and that she will send an email to the membership very soon. One potential item suggested for these discussions was the policy regarding Professional Development Funds (PDF) – Classified PDF vs LRSA PDF. There seems to be confusion both at the campus and District Office about the usage of these two funds.

VIII. Public Comments + Announcements – none

IX. Future Agenda Item Requests – Gen requested that the group consider topics for LRSA spring training before the next meeting.

X. Next Meeting: Wednesday, November 8, 7am

XI. Adjournment – 8:10am