

LRSA Executive Board Meeting

Mel's Diner – Howe Ave.

June 14, 2017

7:00am

Members

In Attendance: Peter Bowman, Sam Coquerille, Katie DeLeon, Yolanda Garcia, Kim Goff, Becky Halligan, Joe Meyer, Gerald Nuckols, Cindy Velez, Advisor Betty Hall

Absent: Karen Hubbard

Minutes

- I. Call to Order – 7:00am
- II. Introductions – n/a
- III. Approval of Agenda – yes
- IV. Approval of May 2017 Minutes – Cindy Velez
- V. Reports
 - a. Treasurers Report (Katie) - Katie still needs to transfer the money for the scholarships for each college. And she needs to reimburse herself for the lunch at the last training.
 - b. Site Reports & Membership Changes
 - i. ARC (Gerald) - Tommy Hall is the new Custodial/Receiving Supervisor.
 - ii. CRC (Yolanda) – Shelly Massi is now the permanent Counseling Supervisor. She had been acting as the interim supervisor.
 - iii. DO (Cindy) – The IT/Application System Supervisor position to replace Mike Day should be posted soon. Jamey Nye has been promoted to the Vice Chancellor of Education and Technology.
 - iv. FLC (Sam) – No changes in supervisors. Joan Harmon will be returning to the Business Services Supervisor position beginning July 24, 2017. She has been acting as the interim Vice President of Administration in Kathleen Kirkland's absence. Whitney Yamamura has been chosen as the new College President
 - v. FM (Joe) – No changes in supervisors.
 - vi. SCC (Kim) – Michael Gutierrez has been selected as the new College President and will begin on July 24, 2017. Deborah Knowles will be returning as the Counseling Supervisor after acting as the interim Director of the Student Leadership and Development Office
 - c. New Supervisors Mentor Program (Becky) – Yolanda Garcia has agreed to be a mentor for Shelly Massi and Gerald Nuckols has agreed to be a mentor for Tommy Hall. I will be sending Starbuck's gift cards to the mentors so they can meet with the mentees.
 - d. Joint Job Study Committee – Business & Fiscal Officers (Gerald) – The committee still continues to work on the changes and we meet again tomorrow. They have completed the Sergeant's job description which included adding the supervisory role from the Captain's job description and formatting it and changing some language to make it consistent with other supervisor descriptions.
 - e. Salary Schedule Review Committee (Katie) – The committee still is working on changes and we meet again tomorrow. We have increased some 1-2 ranges based on the additional responsibilities they now have. The changes were justified also by the differential between the highest level of employee that they supervise.

VI. Action Items - none

VII. Discussion Items

- a. LRPD Organizational Changes: Gerald reviewed the process we went through to change the job description for the Sergeant, which is being moved to LRSA from SEIU. District office agreed with SEIU that no significant changes would be made to the description at this point, but the supervisory responsibilities from the Captain job description would be added.
- b. Items of interest on LRCCD Board agenda: Gerald shared Agenda Item D: recommending Whitney Yamamura as the next President of Folsom Lake College, Michael Gutierrez as the next President of Sacramento City College and Jamey Nye as the next Vice Chancellor of Education and Technology.
- c. LRSA Fall Training topics: After Gerald shared that the LRCFT, SEIU, and LRCEA had ratified their new contracts he explained that next year will begin the process of making changes to the LRSA collective bargaining agreement. He asked us to start considering what we might like to see. This discussion could take place as part of the Fall LRSA training. Some other topics to be considered for that agenda were suggested: Risk Management, the supervisor's role in emergency situations, and an explanation of the "bucket system".
- d. Joe Meyer asked for an explanation of how we decided on the proportion we were going to cover the increase in insurance rates. Katie explained it briefly and that's when it was suggested to add a more detailed explanation of the bucket to the suggested training topics.

VIII. Public Comments + Announcements

- IX. Future Agenda Item Requests – send to Gerald before the next meeting.
- X. Next Meeting: August 9 – no meeting in July unless needed
- XI. Adjournment – 7:40am