

LRSA Executive Board Meeting

Mel's Diner – Howe Ave.

April 11, 2018

7:00am

Members

In Attendance: Katie DeLeon (Treasurer), Yolanda Garcia (CRC), Joe Meyer (FM), Gerald Nuckols (Vice President-ARC), Gen Siwabessy (President), Cindy Velez (Secretary-DO), Guest: Sgt. Michael Olson (LRPD), Advisor: Betty Hall

Absent: Sam Coquerille (FLC), Kim Goff (SCC)

On Leave: Karen Hubbard (ARC)

MINUTES

- I. **Call to Order** – 7:20am
- II. **Introductions** – none needed
- III. **Approval of Agenda** – no edits; approved by consensus
- IV. **Approval of Minutes**
February 2018 – no edits; approved by consensus
- V. **Reports**
 - a. **Policy Reports (Gen)**
 - i. Policy on faculty-student relationships is being drafted by Los Rios Chancellor's Office. This is in response to sexual harassment allegations from a student against a faculty member.
 - ii. New policy states that if a person resigns due to sexual harassment charges or retires/resigns during an investigation, they will no longer be employable at Los Rios.
 - iii. A special Chancellor's Cabinet Meeting is scheduled today at SCC to address the new policy.
 - iv. At the state level, discussion continues on performance-based funding formulas, the online community college initiative and the College Promise Grant implementation.
 - b. **Site Reports & Membership Changes**
 - i. **ARC (Gerald)**

A new nighttime custodial supervisor has been hired. Also, there is a meeting tonight at ARC to discuss the new supervisor position for the Oak Café & Bakery.
 - ii. **CRC (Yolanda)**

Salena Mamuyac (Student Services Supervisor) will return from staff development leave by June 1. Sabrina Guidi's position has been reclassified to Bookstore Supervisor.
 - iii. **DO/LRPD (Cindy)**

Anita Singh was promoted to Director of General Services in early February. As of February 1, Michael Lee was hired as a Fiscal Services Supervisor over the Grants & Contract area. (This was Kim Sayles' former position that has remained vacant since her retirement in 2015). Anita's former responsibilities as Fiscal Services Supervisor will be redistributed to others in the Finance &

Administration area, including Michael Lee and Tracy Clark (Sr. Financial Analyst).

Sgt. Michael Olson noted the following for LRPD: The new Police Chief, Lawrence Savidge, arrived in mid-March and has been well-received by LRPD staff. The transition seems to be going well. Staffing issues continue as LRPD recently lost another officer to an outside agency and some captains are still out on leave.

iv. FLC (Gen for Sam)

No supervisory changes. VPSS recruitment is in process. And Police Captain Valerie Cox has returned to her position after serving as Interim Chief of Police.

v. FM (Joe)

No supervisory changes. A new FM Planner has been hired and will begin on April 16. Mike Goodrich, Director of Energy & Utilities, will be retiring later this summer.

vi. SCC (Cindy for Kim)

Rukiya Bates (Financial Aid Supervisor) will continue to serve as Interim Dean of Financial Aid and Student Success through April 30.

c. Committee Reports

i. Insurance Review Committee

(Katie)

New plan year updates:

- 1) Insurance rates will stay the same.
- 2) Kaiser will offer a High Deductible Plan.

ii. District Budget Committee

(Gerald)

No meeting held this past month.

iii. Chancellor's Cabinet

(Gen)

Special meeting today at SCC (see notes in Policy Reports).

iv. LRSA Job Description Review

(Gen)

Business Services job review is complete.

v. Negotiations Update

(Gen)

Negotiations have concluded. Contract language is being finalized now.

VI. Action Items

a. Advisor Fee

Approval requested for the payment to Betty in the amount of \$150 for 3 months of service.

Gerald made a motion to approve the payment and Joe seconded the motion.

The motion passed: 6 Yes, 0 No, 0 Abstain

b. LRSA Spring Training Lunch

Approval requested for the reimbursement to Katie in the amount of \$513.66 for the spring training lunch.

Joe made a motion to approve the reimbursement and Gerald seconded the motion.

The motion passed: 6 Yes, 0 No, 0 Abstain

c. LRMA/LRSA Joint Training – Guided Pathways

Approval requested to pay a portion of the speaker fee (\$3,000) for this joint training session.

Katie made a motion to approve the payment of one-third (\$1,000) of the speaker fee and Gerald seconded the motion. The motion passed: 6 Yes, 0 No, 0 Abstain

VII. Discussion Items

a. Employee Investigations (Gen)

Gen noted that we, as LRSA representatives, may be called into the District Office as part of an employee investigation. A unit member may request an LRSA representative to attend an investigation involving them. The LRSA representative participates as an observer, only.

b. LRSA Elections (Gen)

Gen reminded us that she will step down as LRSA President on June 30th. On July 1st, Gerald will assume the role of LRSA President. LRSA elections, including the Vice President position, will be held late May or early June.

VIII. Public Comments + Announcements – none

IX. Future Agenda Item Requests – none noted

X. Next Meeting: Wednesday, May 9, 7am

XI. Adjournment – 8:20am