

LRSA Executive Board Meeting

Mel's Diner – Howe Ave.

February 14, 2018

7:00am

Members

In Attendance: Sam Coquerille (FLC), Katie DeLeon (Treasurer), Yolanda Garcia (CRC), Gerald Nuckols (Vice President-ARC), Gen Siwabessy (President), Cindy Velez (Secretary-DO), Guest: Sgt. Michael Olson (LRPD), Advisor: Betty Hall

Absent: Kim Goff (SCC), Joe Meyer (FM)

On Leave: Karen Hubbard (ARC)

MINUTES

- I. **Call to Order** – 7:05 am
- II. **Introductions** – none needed
- III. **Approval of Agenda** – no edits; approved by consensus
- IV. **Approval of Minutes**
January 2018 – no edits; approved by consensus

V. **Reports**

a. **Executive Officer Reports**

Gerald noted that the February District Budget Meeting was canceled.

Gen noted that the January Chancellor's Cabinet Meeting was canceled, as well.

Gen also reported that she represented LRSA at the New Managers and Supervisors Orientation held in January. Many new supervisors and a few new deans were present.

Katie reported that the Insurance Review Committee held its first meeting in January. The Committee heard a presentation from Blue Shield and received an update from Kaiser. Note: Blue Shield would restore access to UC Davis medical services.

b. **Policy Reports**

Gen mentioned that the AB 19 California College Promise & AB 705 Multiple Measures initiatives are still being discussed at the District level. Implementation plans are being developed.

c. **Site Reports & Membership Changes**

i. **ARC (Gerald)**

No changes in Supervisors the past month. Fewer interims are in place now due to recent hires of permanent staff.

Also noted was the construction project to replace the Liberal Arts building. Existing staff (including Gerald) has been moved to portable buildings. The project is expected to be completed in 3 years.

ii. **CRC (Yolanda)**

Emmie Oesterman (Internal Auditor) is currently serving as the Interim IT Supervisor at CRC while Kirk Sosa is serving as the Interim Dean of Information Technology at SCC.

iii. DO/LRPD (Cindy)

Several staffing changes were reported for District Office:

Michael Lee - hired as Fiscal Services Supervisor (Grants & Contracts)

Anita Singh - promoted to Director of General Services

Jamie Matthews – hired as Director of Accounting Services

Three IT Analyst positions have been filled by two external candidates and one internal candidate. (Note: Two of these positions are for new initiatives that the District is implementing, specifically Student Experience Lifecycle (SEL) and Course Scheduling)

DO IT (specifically the Application Development unit) continues to be short-staffed and hiring efforts continue for 4 vacant positions.

A new position – District Financial Aid Specialist – has been filled by Randi Callow from ARC. This position reports to Roy Beckhorn, Director of Financial Aid Systems.

Sgt. Michael Olson noted the following for LRPD: A new Police Chief has been hired and will start February 26. Chief Savage is coming to Los Rios from South Carolina.

The vacant Police Sergeant position will not be filled until the new job description is finalized. Gen noted that it had been finalized and would follow-up with HR to find out when it would be distributed to LRPD.

Captain Broussard is on leave until mid-April. Captain McPeek is filling in during his absence.

LRPD continues to be short-staffed. Several officers have applied to outside agencies.

iv. FLC (Sam)

No changes in Supervisors the past month. The VPSS position has been posted.

v. FM (Joe – absent)

No report.

vi. SCC (Gen for Kim)

Rukiya Bates is currently serving as the Interim Dean of Financial Aid & Student Success. The Interim Financial Aid Supervisor position has been posted.

d. Committee Reports

i. LRSA Job Description Review

Gen reported that the next committee meeting is tomorrow, 2/15. The review of the Business Services Job Family will resume now that the Police Sergeant job description has been finalized. Gen, Gerald and Katie represent LRSA on this committee.

ii. Negotiations Update

Gen reported that two negotiation meetings have been held, Jan 26 & Feb 9. Issues were discussed at the Feb 9 meeting. The next two meetings have been scheduled on Feb 23 and Mar 23.

VI. Action Items

a. LRSA Professional Development – March 22

This item was moved forward for discussion at the March board meeting.

VII. Discussion Items

a. Overtime/Callback

Discussion centered on concerns expressed by some supervisors about excessive overtime required of them due to being short-staffed. Callback incidents during the normal work week were another concern discussed.

b. Educational Leaves + Benefits

Discussion included the length of educational leaves and reimbursement schedule.

VIII. Public Comments + Announcements – none

IX. Future Agenda Item Requests – none noted

X. Next Meeting: Wednesday, March 14, 7am

XI. Adjournment – 8:15 am