

LRSA Executive Board Meeting

Mel's Diner – Howe Ave.

January 10, 2018

7:00am

Members

In Attendance: Sam Coquerille (FLC), Katie DeLeon (Treasurer), Kim Goff (SCC), Gerald Nuckols (Vice President-ARC), Gen Siwabessy (President), Cindy Velez (Secretary-DO), Guest: Sgt. Michael Olson (LRPD), Advisor: Betty Hall

Absent: Yolanda Garcia (CRC), Joe Meyer (FM)

On Leave: Karen Hubbard (ARC)

MINUTES

- I. **Call to Order** – 7:05am
- II. **Introductions** – none needed
- III. **Approval of Agenda** – no edits; approved by consensus
- IV. **Approval of Minutes**
December 2017 – no edits; approved by consensus

V. **Reports**

a. **Executive Officer Reports**

Katie reviewed the LRSA Financial Report as of December 31, 2017. She noted that LRSA has a strong financial position and had few expenses during 2017.

Cindy provided an update on the District Budget Committee Meeting that she attended as the LRSA representative on December 13, 2017 at the District Office. She distributed a set of handouts each to Gen, Gerald and Katie. The next committee meeting will be held prior to the February Board of Trustees meeting, February 7, 2018 (no January meeting).

b. **Policy Reports** – none

c. **Site Reports & Membership Changes**

i. **ARC (Gerald)**

No changes reported.

ii. **CRC (Katie for Yolanda)**

Eva Rhoades – permanent Counseling Supervisor

Tiffany Clark – permanent Elk Grove Center Supervisor

Julie Olson – Interim Student Services Supervisor

Michael Lawlor – Interim Dean, Elk Grove Center

iii. **DO (Cindy)**

Per the January 10, 2018 Board of Trustees Agenda, several new hires and reclassifications at District Office are pending Board approval. The Director of Accounting Services position has been filled by Jamie Matthews (external candidate). No official word yet on the hiring of the new Fiscal Services Supervisor (Grants & Contracts), but expected soon.

Sgt. Michael Olson noted the following for LRPD: No word yet on the hiring of a new Police Chief. No hiring effort will begin for the Police Sergeant position vacated by Tanya Racki until the job description is finalized.

- iv. **FLC (Sam)**
No changes other than Melanie Dixon moving to her new position as AVC, Educational Services and Student Success at District Office.
- v. **FM (Joe - absent)**
No report
- vi. **SCC (Kim)**
CalWorks Supervisor (Ramona) going on extended leave
New Dean for Behavioral & Social Sciences
Currently, no Dean for A&R

d. Committee Reports

i. LRSA Job Description Review

Gen reported that the last committee meeting was held in December. The Police Sergeant job description was finalized and distributed to LRPD members for review. The committee will resume their review of the Business Services Supervisor job family at the next meeting.

VI. Action Items – none

VII. Discussion Items

a. LRSA Spring Training

Gen suggested the possibility of pairing the spring training event with a membership dinner. Betty noted that March 14-16 should be avoided as these are the dates of the spring IBA session. One possible topic was suggested for the training: Evaluations (LRSA & LRMA). Gen asked everyone to think of additional topics before the February meeting.

b. LRSA Contract Negotiations

Gen provided handouts of comments members made via the Google Docs. She asked the Board to review and submit ideas for discussion at the February meeting. She noted that the negotiating committee will develop the final list of discussion items to be addressed on behalf of the membership. The LRSA negotiating committee consists of the following members:

- Gen Siwabessy, LRSA President
- Gerald Nuckols, LRSA Vice President
- Katie Deleon, LRSA Treasurer
- Cindy Velez, LRSA Secretary
- Josef Meyer, FM Representative
- Sam Coquerille, FLC Representative

LRSA Collective Bargaining Agreement 2018-2021 Schedule Highlights:

- Nov 2017 LRSA membership comments collected
- Dec 2017 LRSA Board submits Sunshine Letter to District Management
- Jan 2018 LRSA Sunshine Letter included as an agenda item at the Board of Trustees Meeting; open for public comment
- Feb-Mar 2018 Contract negotiations between LRSA and District Management

c. ARC Classified PD Program Funding Support

Gerald reported that he had received a memo from ARC VPA, Kuldeep Kaur, asking for funding support from LRSA to fund the ARC Classified Professional Development Program.

VIII. Public Comments + Announcements – none

IX. Future Agenda Item Requests – none

X. Next Meeting: Wednesday, February 14, 7am

XI. Adjournment – 8:20am