

LRSA Executive Board Meeting

Notes

Mel's Diner – Howe Ave.

January 11, 2017

7:00am

Members

Present: Peter Bowman, Sam Coquerille, Katie DeLeon, Gen Siwabessy, Cindy Velez, Betty Hall (advisor),
Joe Meyer (guest)

Absent: Yolanda Garcia, Kim Goff, Becky Halligan, Karen Hubbard, Gerald Nuckols

NOTES

- I. Call to Order – 7:10am by Gen
Due to the number of members absent today (5), quorum was not met, so matters requiring Board approval were not addressed. However, those in attendance provided general updates during today's meeting.
- II. Introductions
Peter introduced Joe Meyer (Facilities Projects Supervisor). Joe is considering joining the Board as the FM Representative, as Peter is planning to transition off the Board in the coming months.
- III. Approval of Agenda – Not addressed due to lack of quorum
- IV. Approval of Minutes – Not addressed due to lack of quorum
- V. Reports
 - a. Site Reports & Membership Changes
 - i. ARC - Karen (absent) – No report
 - ii. CRC - Yolanda (absent) – No report
 - iii. DO - Cindy
 - o Andrew Brooks, IT Technical Services Supervisor, has been selected as the Interim Director of Production Services effective 1/3/17. (Steve Bowles, Director of Production Services, retired 12/31/16.)
 - o No backfill for the IT Technical Services Supervisor position is planned.
 - o Doug Meline, AVC Information Technology, will retire 2/2/17.
 - o A consultant may be hired to fill Doug's position on an interim basis.
 - iv. FLC - Sam
 - o As of 1/12/17, Gen will be leaving LRSA for an interim dean assignment, Dean of Student Success. All present wished Gen the very best in her new assignment!
 - o Joany Harman is Interim VP of Administration
 - o Paula Sabo is Interim Business Services Supervisor
 - v. FM - Peter
 - o No changes
 - vi. SCC - Kim (absent) – No report
 - b. Policy Reports
 - i. District Policy Updates

VI. Discussion Items

Some of the planned discussion items were briefly discussed, but most of today's discussion focused on succession planning for the LRSA Board.

a. LRSA Board Spring Semester

Open Positions

In light of Gen's new position, she will not be able to continue as LRSA President. After much discussion on the open positions for President and Vice President, all agreed that it is in the best interest of the Board to fill the open positions with members that have longevity with the LRSA Board. The following recommendations were made:

- o President: Gerald Nuckols proposed as Interim
- o Vice President: Peter Bowman proposed as Interim
- o FM Representative: Joe Meyer proposed as Interim

Gen has spoken with Gerald and he has agreed to accept the Interim President position. Peter agreed during the meeting to accept the Interim Vice President position. And, Joe agreed during the meeting to accept the Interim FM Representative position. The formal nominations and Board approvals will be made at the February meeting.

Committees

Gen highlighted the various committees in which LRSA Board members have the opportunity to participate and encouraged those interested to get involved. The committees highlighted include:

- o Chancellor's Cabinet
- o Salary Review Committee
- o Job Review Committee
- o Insurance Review Committee
- o Budget Committee

b. Joint Job Study Committee – Business & Fiscal Officers (Gerald)

c. Salary Schedule Review (Katie)

Next meeting 1/19/17

d. Spring Training Topics

VII. Public Comments + Announcements – None

VIII. Future Agenda Item Requests

IX. Next Meeting: February 8, 2017

X. Adjournment – 8:10am by Gen – Have a great start to Spring semester!