

AMERICAN RIVER COLLEGE
Classified Professional Development Committee

Application for Individual Funding

Applicant's name _____ Bargaining Unit _____
Applicant's position/assignment _____ LRCEA
Applicant's phone number _____ LRSA
SEIU

Title of activity/event _____
Date(s) _____ Time(s) _____
Location _____ City/State _____

How do the objectives of this activity relate to your professional development? _____

Which of the five college goals does this activity/event meet?

See: http://inside.arc.losrios.edu/committees/Documents/PCC/Goals_Objectives08-11.pdf

1. Student Success 2. Teaching and Learning Effectiveness 3. Access and Growth
 4. Community, Economic and Workforce Development 5. Organizational Effectiveness

How do you plan to share this activity/event with others? _____

Have you received funds from this committee this academic year? _____ Amount \$ _____
Will funds be provided by another source? Who? _____ Amount \$ _____

Itemized budget (attach copy of Travel Authorization to this sheet)

Total funding requested (see attached Travel Authorization) \$ _____

Less other funding \$ _____

Amount requested from classified professional development funds \$ _____

Required information from your supervisor:

Why does your supervisor recommend funding for this proposal? _____

Will your area contribute funds to this activity? _____ How much? _____

Have all the group members passed the mandatory one-year probationary period? Yes No

Supervisor's signature _____ Date _____

To complete this request, please initial that the following have been completed/acknowledged/understood:

- Conference/workshop brochure and registration form must be attached to this application.
 Submit your application packet electronically to ARC-PD-Classified@arc.losrios.edu no later than 4:00 p.m. on the deadline date. No paper copies please.
 All recipients of staff development funds are required to complete a brief written evaluation report (see attached) indicating the success and impact of the activity/event within 30 days, or eligibility for future funding may be jeopardized. Do you agree to submit this report **within 30 days**?
 Have evaluations for **past** activities/event for which you received funding been submitted?

Applicant's signature _____ Date _____